Dana Clark, Lead Person / Principal
David Block, Business Administrator

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WEDNESDAY, SEPTEMBER 24, 2025
6:30 P.M. WORK SESSION / 7:00 P.M. REGULAR MEETING MINUTES

CALL TO ORDER BY PRESIDENT: 7:15pm
This meeting is being held in compliance with the provisions of Chapter 231, Public Law 1975 known as the "Open Public Meeting Act". Notice of this Meeting was furnished to the Star Ledger and posted upon the front door of the Englewood on the Palisades Charter School and/or the Bulletin Board located on the first floor of the school. There will be NO smoking during the public meeting. The exits are marked for emergency purposes.

ROLL CALL ___P___ Judy Khan, President ___P___ Felise Matlock-Brown, Vice-President
_Abs___ Aree Booker ___P___ Glenn Coley
___P___ Christopher McEvilley

___P___ Dana Clark, Lead Person ___P___ David Block, SBA/BS

Flag Salute

Open Public Comment:

Teacher Comment:

OLD BUSINESS:

NEW BUSINESS:

-Educational Report & NJSLA Data by Lead Person / Principal Ms. Dana Clark (Attachment #1)
-Presentation of HIBB Self-Assessment (Score of 64 out of 78) (Attachment #2)
-Enrollment Report & Waitlist (Attachment #3)

INSTRUCTIONAL REPORT:

RECOMMENDATIONS OF THE LEAD PERSON / PRINCIPAL:

A. Approval of Minutes

A1. BE IT HEREBY RESOLVED BY THE ENGLEWOOD ON THE PALISADES BOARD OF TRUSTEES to accept the minutes of the following Board of Trustees Meeting; Regular Meeting for June 25, 2025 & August 20, 2025 **(Attachment #4)**:

Motion __C. McEvilley____ *Second__J. Khan____*

Roll Call:
_____ Judy Khan, President _____ Felise Matlock-Brown, Vice-President _____ Aree Booker
_____ Glenn Coley _____ Christopher McEvilley

B. Personnel

B1. RESOLUTION TO APPROVE THE 2025-2026 THREAT ASSESSMENT TEAM

Motion by C. McEvilley, Seconded by J. Khan, on recommendation of the Lead Person to approve the establishment of the 2025-2026 Threat Assessment Team with the following members:

Dana Clark Sara Welish Jeff Telep Darrin Williams Samantha Gerson

Roll Call:
___Y___ Judy Khan, President ___Y__ Felise Matlock-Brown, Vice-President __Abs__ Aree Booker
___Y___ Glenn Coley ___Y___ Christopher McEvilley

C. Financial

C1. APPROVAL OF MONTHLY FINANCIAL REPORTS

Motion by C. McEvilley, Seconded by J. Khan, BE IT HEREBY RESOLVED BY THE ENGLEWOOD ON THE PALISADES BOARD OF TRUSTEES, to approve the following **(Attachment #5)**

Bill's List for FY26

Roll Call:
___Y___ Judy Khan, President ___Y__ Felise Matlock-Brown, Vice-President __Abs__ Aree Booker
___Y___ Glenn Coley ___Y___ Christopher McEvilley

E. POLICY

E1. APPROVAL OF FIRST READING OF POLICIES

WHEREAS, the Board of Trustees of the Englewood on the Palisades Charter School (hereinafter "Board") has been presented with the following policies **(Attachment #6)**:

-Grievance Policy
-Parent Volunteer Criminal Background Check Policy

WHEREAS, this policy is aligned with the values of Englewood on the Palisades Charter School and recommendations of the New Jersey School Boards Association; and

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Englewood on the Palisades Charter School, County of Bergen, State of New Jersey that the attached policies are approved for first reading.

*Motion*_____ *Second*_____

Roll Call:
___Y___ Judy Khan, President ___Y__ Felise Matlock-Brown, Vice-President __Abs__ Aree Booker
___Y___ Glenn Coley ___Y___ Christopher McEvilley

E2. APPROVAL OF 2025-2026 SCHOOL WIDE DOCUMENTS

Motion by _____ Seconded by _____ on recommendation of the Lead Person to approve the following 2025-2026 school wide documents for implementation **(Attachment #7)**:

2025-2026 Staff Acknowledgment Packet

Roll Call:
___Y___ Judy Khan, President ___Y__ Felise Matlock-Brown, Vice-President __Abs__ Aree Booker
___Y___ Glenn Coley ___Y___ Christopher McEvilley

Open Public Forum:

Board Comments:

Announcement

The next Board of Trustees meeting is scheduled for Wednesday, October 15, 2025 at 6:00 pm

Adjourn

Motion by F. Matlock-Brown, seconded by J. Khan, to adjourn at 7:38pm.
Ayes__4___ Nays__0___