Dana Clark, Lead Person / Principal
David Block, Business Administrator

65 West Demarest Ave
Englewood, New Jersey 07631

Phone: 201-569-9765
Fax: 201-568-9576

WEDNESDAY, SEPTEMBER 18, 2024
6:00 P.M. WORK SESSION / 7:00 P.M. REGULAR MEETING MINUTES

CALL TO ORDER BY PRESIDENT: **7:11pm**
This meeting is being held in compliance with the provisions of Chapter 231, Public Law 1975 known as the "Open Public Meeting Act". Notice of this Meeting was furnished to the Star Ledger and posted upon the front door of the Englewood on the Palisades Charter School and/or the Bulletin Board located on the first floor of the school. There will be NO smoking during the public meeting. The exits are marked for emergency purposes.

ROLL CALL ___P___ Judy Khan, President ___P___ Felise Matlock, Vice-President
_Abs___ Aree Booker _Abs___ Glenn Coley
___P___ Christopher McEvilley

___P___ Dana Clark, Lead Person ___P___ David Block, SBA/BS

Flag Salute

Open Public Comment:

Teacher Comment:

OLD BUSINESS:

NEW BUSINESS:

-Educational Report & NJSLA Data by Lead Person / Principal Ms. Dana Clark (Attachment #1)
-Presentation of HIBB Self-Assessment (Score of 60 out of 78) (Attachment #2)
-Enrollment Report & Waitlist (Attachment #3)

INSTRUCTIONAL REPORT:

RECOMMENDATIONS OF THE LEAD PERSON / PRINCIPAL:

B. Personnel

B1. RESOLUTION TO APPROVE THE 2024-2025 THREAT ASSESSMENT TEAM

Motion by C. McEvilley, Seconded by F. Matlock, on recommendation of the Lead Person to approve the establishment of the 2024-2025 Threat Assessment Team with the following members:

Dana Clark Sara Welish Jeff Telep Darrin Williams Samantha Gerson

Roll Call:
___Y___ Judy Khan, President ___Y___ Felise Matlock, Vice-President __Abs__ Aree Booker
__Abs__ Glenn Coley ____Y__ Christopher McEvilley

C. Financial

C1. APPROVAL OF MONTHLY FINANCIAL REPORTS

Motion by C. McEvilley, Seconded by F. Matlock, BE IT HEREBY RESOLVED BY THE ENGLEWOOD ON THE PALISADES BOARD OF TRUSTEES, to approve the following **(Attachment #5)**

Bill's List for FY25

Roll Call:
___Y___ Judy Khan, President ___Y___ Felise Matlock, Vice-President __Abs__ Aree Booker
__Abs__ Glenn Coley ____Y__ Christopher McEvilley

C2. APPROVAL OF CURRICULUM WRITING FOR GRADES K-8 SOCIAL STUDIES

Motion by C. McEvilley, Seconded by F. Matlock, on recommendation of the Lead Person to approve the K-8 Social Studies Curriculum writing by Creative Coaching Consultants at a cost not to exceed $16,000. **(Attachment #6)**

Roll Call:
___Y___ Judy Khan, President ___Y___ Felise Matlock, Vice-President __Abs__ Aree Booker
__Abs__ Glenn Coley ____Y__ Christopher McEvilley

D. Additional Reports and Discussion:

D1. RESOLUTION TO APPROVE UPCOMING STAFF PROFESSION DEVELOPMENT

Motion by C. McEvilley, Seconded by F. Matlock, on recommendation of the Lead Person to approve the following staff professional development: **(Attachment #7)**

- **Elizabeth Lucyk** - October 24, 2024- Full Day – Best Practices in Co-Teaching: Strategies for Inclusive Classrooms - Cost: $295
- **Sara Welish** – November 6, 2024 - Full Day – Using AI Tools to Enhance Student Learning - Cost: $295

Roll Call:
___Y___ Judy Khan, President ___Y___ Felise Matlock, Vice-President __Abs__ Aree Booker
__Abs__ Glenn Coley ____Y__ Christopher McEvilley

E. POLICY

E1. APPROVAL OF FIRST READING OF POLICIES

WHEREAS, the Board of Trustees of the Englewood on the Palisades Charter School (hereinafter "Board") has been presented with the following policies **(Attachment #8)**:

School Clearance Policy
Valedictorian Policy
Visitor ID Policy

WHEREAS, this policy is aligned with the values of Englewood on the Palisades Charter School and recommendations of the New Jersey School Boards Association; and

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Englewood on the Palisades Charter School, County of Bergen, State of New Jersey that the attached policies are approved for first reading.

Motion_C. McEvilley__ *Second__F. Matlock__*

Roll Call:
___Y___ Judy Khan, President ___Y___ Felise Matlock, Vice-President __Abs__ Aree Booker
__Abs__ Glenn Coley ____Y__ Christopher McEvilley

E2. APPROVAL OF 2024-2025 SCHOOL WIDE DOCUMENTS

Motion by C. McEvilley, Seconded by F. Matlock, on recommendation of the Lead Person to approve the following 2024-2025 school wide documents for implementation **(Attached Separately)**:

2024-2025 Behavior Code
2024-2025 Student and Parent Handbook
2024-2025 Staff Handbook

Roll Call:
___Y___ Judy Khan, President ___Y___ Felise Matlock, Vice-President __Abs__ Aree Booker
__Abs__ Glenn Coley ____Y__ Christopher McEvilley

Open Public Forum:

Board Comments:

Announcement

The next Board of Trustees meeting is scheduled for Wednesday, October 16, 2024 at 6:00 pm

Adjourn

Motion by F. Matlock, seconded by C. McEvilley, to adjourn at 7:40pm.
Ayes_3___ Nays__0__