Dana Clark, Lead Person / Principal
David Block, Business Administrator

65 West Demarest Ave
Englewood, New Jersey 07631

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WEDNESDAY, AUGUST 19, 2026
6:30 P.M. WORK SESSION / 7:00 P.M. REGULAR MEETING AGENDA

CALL TO ORDER BY PRESIDENT:
This meeting is being held in compliance with the provisions of Chapter 231, Public Law 1975 known as the "Open Public Meeting Act". Notice of this Meeting was furnished to the Star Ledger and posted upon the front door of the Englewood on the Palisades Charter School and/or the Bulletin Board located on the first floor of the school. There will be NO smoking during the public meeting. The exits are marked for emergency purposes.

ROLL CALL
_____ Judy Khan, President
_____ Felise Matlock-Brown, Vice-President
_____ Aree Booker
_____ Glenn Coley
_____ Christopher McEvilley

_____ Dana Clark, Lead Person
_____ David Block, SBA/BS

Flag Salute

Open Public Comment:

Teacher Comment:

OLD BUSINESS:

NEW BUSINESS:

Educational Report by Lead Person / Principal Ms. Dana Clark (Attachment #1)

Enrollment Report (Attachment #2)

25.26 SSDS Report (Attachment #3)

INSTRUCTIONAL REPORT:

RECOMMENDATIONS OF THE LEAD PERSON / PRINCIPAL:

A. Election of Board Officers

A1.WHEREAS, the Board of Trustees of Englewood on the Palisades School has an approved charter from the Department of Education that provides for the creation and appointment of the following Board Officers: President and Vice-President and;

WHEREAS, the following named individuals have been deemed qualified to fill the positions of officers to Englewood on the Palisades School and are willing to serve in said positions;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Englewood on the Palisades School, County of Bergen, State of New Jersey that the officers and terms of office are approved as listed below.

OFFICE	TERM OF OFFICE
President:	July 1, 2026 to June 30, 2027
Vice-President:	July 1, 2026 to June 30, 2027

Motion _____ *Second*_____

Roll Call:
_____ Judy Khan, President _____ Felise Matlock-Brown, Vice-President _____ Aree Booker
_____ Glenn Coley _____ Christopher McEvilley

B. Approval of Minutes

B1. BE IT HEREBY RESOLVED BY THE ENGLEWOOD ON THE PALISADES BOARD OF TRUSTEES to accept the minutes of the following Board of Trustees Meeting; Regular Meeting for May 13, 2026 & June 17, 2026 **(Attachment #4)**:

Motion _____ *Second*_____

Roll Call:
_____ Judy Khan, President _____ Felise Matlock-Brown, Vice-President _____ Aree Booker
_____ Glenn Coley _____ Christopher McEvilley

C. Personnel

C1. RESOLUTION FOR STAFF HIRES BETWEEN BOARD OF TRUSTEE MEETINGS BY LEAD PERSON

Motion by _____ Seconded by _____ on recommendation of the Lead Person, authorize Ms. Dana Clark, to hire staff during the periods August 20, 2026 until the September 16, 2026 Board Meeting; with the understanding that these requests for appointments will be brought before the full Englewood on the Palisades School Board of Trustees at the next regularly scheduled board meeting.

Roll Call:
_____ Judy Khan, President _____ Felise Matlock-Brown, Vice-President _____ Aree Booker
_____ Glenn Coley _____ Christopher McEvilley

C2. RESOLUTION TO ACCEPT THE RESIGNATION OF MS. JENNIFER LOSCALZO

Motion by _____ Seconded by _____ on recommendation of the Lead Person, to accept the resignation of Ms. Jennifer LoScalzo, Teacher, effective September 2, 2026.

Roll Call:
_____ Judy Khan, President _____ Felise Matlock-Brown, Vice-President _____ Aree Booker
_____ Glenn Coley _____ Christopher McEvilley

C3. RESOLUTION TO APPROVE STAFF FOR 2026-2027 SCHOOL YEAR

WHEREAS, the Board of Trustees of the Englewood on the Palisades Charter School (hereinafter "Board") recognizes its responsibility to have highly qualified staff hired for the school year; and

WHEREAS, the Board has reviewed the recommendations of Ms. Clark, Lead Person / Principal; and

WHEREAS, the Board agrees with the recommendations as each staff member has met acceptable standards and possess the appropriate certification;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Englewood on the Palisades Charter School, County of Bergen, State of New Jersey that the listed staff be contracted at the corresponding salaries for the 2026 –2027 school year. **(Attachment #5)**

Elizabeth Bennett	MS Science	$68,606 (Step MA-1)
Richard Morse	MS Math	$68,000* (Step BA-2)
Dia Athanasatos	6th Grade Teacher	$64,514 (Step BA-1)
Daniela Lantigua	2nd Grase Teacher	$64,514 (Step BA-1)

Motion _____ *Second*_____

Roll Call:
_____ Judy Khan, President _____ Felise Matlock-Brown, Vice-President _____ Aree Booker
_____ Glenn Coley _____ Christopher McEvilley

D. Financial

D1. APPROVAL OF MONTHLY FINANCIAL REPORTS

Motion by _____ Seconded by _____ BE IT HEREBY RESOLVED BY THE ENGLEWOOD ON THE PALISADES BOARD OF TRUSTEES, to approve the following **(Attachment #6)**

Bill's List for FY26 & FY27

Roll Call:
_____ Judy Khan, President _____ Felise Matlock-Brown, Vice-President _____ Aree Booker
_____ Glenn Coley _____ Christopher McEvilley

D2. RESOLUTION TO RENEW FACILITIES LEASE WITH ST. CECLIA'S CHURCH

Motion by _____ Seconded by _____ on recommendation of the Business Administrator, to enter into a 5-year lease with St. Ceclia's Church for the location at 65 W Demarest Ave., Englewood, NJ with an annual rent increase of 2% over the previous year.

Roll Call:
_____ Judy Khan, President _____ Felise Matlock-Brown, Vice-President _____ Aree Booker
_____ Glenn Coley _____ Christopher McEvilley

D3. RESOLUTION TO ENTER INTO A CONTRACTED SERVICES AGREEMENT WITH DEN EDUCATION SOLUTIONS, LLC

Motion by _____ Seconded by _____ on recommendation of the Business Administrator, to enter into a contracted consulting agreement with DEN Education Solutions, LLC in the amount of $7,500 to support the successful completion and submission of the EPCS Charter Renewal Application. **(Attachment #7)**

Roll Call:
_____ Judy Khan, President _____ Felise Matlock-Brown, Vice-President _____ Aree Booker
_____ Glenn Coley _____ Christopher McEvilley

E. Additional Reports and Discussion:

E1. RESOLUTION TO APPROVE THE 2025-2026 ENGLEWOOD ON THE PALISADES CHARTER SCHOOL ANNUAL REPORT

WHEREAS, the Board of Trustees has reviewed the 2025 - 2026 Annual Report as prepared by the Director; and

WHEREAS, the Board of Trustees finds the Report to be a factual and accurate depiction of the 2025 - 2026 school year at Englewood on the Palisades Charter School;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Englewood on the Palisades Charter School, County of Bergen, State of New Jersey that the Annual Report is accepted and approved. **(Attached Separately)**

*Motion*_____ *Second*_____

Roll Call:
_____ Judy Khan, President _____ Felise Matlock-Brown, Vice-President _____ Aree Booker
_____ Glenn Coley _____ Christopher McEvilley

E2. RESOLUTION TO APPROVE THE EMERGENCY VIRTUAL / REMOTE INSTRUCTION PLAN FOR THE 2026-2027 SCHOOL YEAR

Motion by _____ Seconded by _____ on recommendation of the Lead Person to approve the Emergency Virtual / Remote Instruction Plan for the 2026-2027 school year. **(Attachment #8)**

Roll Call:
_____ Judy Khan, President _____ Felise Matlock-Brown, Vice-President _____ Aree Booker
_____ Glenn Coley _____ Christopher McEvilley

E3. RESOLUTION TO JOIN THE NJSBA FOR THE 2026-2027 SCHOOL YEAR

WHEREAS, the Board of Trustees of the Englewood on the Palisades Charter School (hereinafter "Board") recognizes the benefit of support from state organizations; and

WHEREAS, the Board has been presented by the Business Administrator with the application to join New Jersey School Boards Association,

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the
Englewood on the Palisades Charter School, County of Bergen, State of New Jersey that Englewood on the Palisades Charter School agrees to join NJSBA for the 2026-2027 school year with payment of dues in the amount $3,300.

*Motion*_____ *Second*_____

Roll Call:
_____ Judy Khan, President _____ Felise Matlock-Brown, Vice-President _____ Aree Booker
_____ Glenn Coley _____ Christopher McEvilley

E4. RESOLUTION TO JOIN THE NJPCSA FOR THE 2026-2027 SCHOOL YEAR

WHEREAS, the Board of Trustees of the Englewood on the Palisades Charter School (hereinafter "Board") recognizes the need to unite with charter schools throughout that State and advocate to promote the success of charter schools; and

WHEREAS, the Board of Trustees recognizes that the New Jersey Charter Public Schools Association is one method through which ACHS may be accomplish the above goal;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Englewood on the Palisades Charter School, County of Bergen, State of New Jersey that Englewood on the Palisades Charter School joins the New Jersey Charter Public Schools Association at a cost of $25 per student or $ 7,875 *Budget Line: 11-000-240-300*

*Motion*_____ *Second*_____

Roll Call:
_____ Judy Khan, President _____ Felise Matlock-Brown, Vice-President _____ Aree Booker
_____ Glenn Coley _____ Christopher McEvilley

E5. RESOLUTION TO ACCEPT AND APPLY FOR THE FY27 IDEA GRANT

WHEREAS, the Board of Trustees of the Englewood on the Palisades Charter School (hereinafter "Board") has reviewed the Grant Application for IDEA FY 27 in the following amounts:

Basic Grant Award - $ 65,931
Preschool Grant Award - $1,019

Tota IDEA Award - $66,950

WHEREAS, the Board certifies that the grant shall be used for the purposes described in the grant application in compliance with the structure of the grant,

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Englewood on the Palisades Charter School, County of Bergen, State of New Jersey that Englewood on the Palisades Charter School agrees to accept the IDEA - B allocation.

*Motion*_____ *Second*_____

Roll Call:
_____ Judy Khan, President _____ Felise Matlock-Brown, Vice-President _____ Aree Booker
_____ Glenn Coley _____ Christopher McEvilley

E6. RESOLUTION TO ACCEPT AND APPLY FOR THE FY27 ESEA GRANT

WHEREAS, the Board of Trustees of the Englewood on the Palisades Charter School (hereinafter "Board") has reviewed the Grant Application for ESEA FY 27 in the following amounts:

Title I Award	- $69,625
Title IIA Award	- $9,829
Title IV	- $10,000
Total Award	- $89,454

WHEREAS, the Board certifies that the grant shall be used for the purposes described in the grant application in compliance with the structure of the grant,

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Englewood on the Palisades Charter School, County of Bergen, State of New Jersey that Englewood on the Palisades Charter School agrees to accept the FY27 ESSA Grant Awards for Title I, Title IIA, & Title IV.

*Motion*_____ *Second*_____

Roll Call:
_____ Judy Khan, President _____ Felise Matlock-Brown, Vice-President _____ Aree Booker
_____ Glenn Coley _____ Christopher McEvilley

E7. RESOLUTION TO REFUSE FY27 ESEA TITLE III GRANT FUNDS

WHEREAS, the Board of Trustees of the Englewood on the Palisades Charter School (hereinafter "Board") has reviewed the Grant Application for ESEA FY 27 in the following amounts:

Title III Award - $2,985

Total Award - $2,985

WHEREAS, the Board certifies that the grant shall be used for the purposes described in the grant application in compliance with the structure of the grant,

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Englewood on the Palisades Charter School, County of Bergen, State of New Jersey that Englewood on the Palisades Charter School refuses to accept and apply for the FY27 ESSA Grant Awards for Title III.

*Motion*_____ *Second*_____

Roll Call:
_____ Judy Khan, President _____ Felise Matlock-Brown, Vice-President _____ Aree Booker
_____ Glenn Coley _____ Christopher McEvilley

E. Policy:

E1. APPROVAL OF 2025-2026 SCHOOL WIDE DOCUMENTS

Motion by _____ Seconded by _____ on recommendation of the Lead Person to approve the following 2025-2026 school wide documents for implementation **(Attachment #9)**:

Charlotte Danielson Teacher Evaluation Model
School Leader Evaluation Tool
EPCS Mentor & Mentee Guide

Roll Call:
_____ Judy Khan, President _____ Felise Matlock-Brown, Vice-President _____ Aree Booker
_____ Glenn Coley _____ Christopher McEvilley

E2. RESOLUTION TO APPROVE THE SUBMISSION OF THE 10-YEAR CHARTER RENEWAL APPLICATION AND EXPANSION APPLICATION TO THE NJ DOE

Motion by _____ Seconded by _____ on recommendation of the Lead Person to approve the submission of the 10-year Charter Renewal Application and Expansion Application, to reflect 40 students on grades K-8, to the New Jersey Department of Education.

Roll Call:
_____ Judy Khan, President _____ Felise Matlock-Brown, Vice-President _____ Aree Booker
_____ Glenn Coley _____ Christopher McEvilley

Open Public Forum:

Board Comments:

Announcement

The next Board of Trustees meeting is scheduled for Wednesday, September 16, 2026 at 6:00 pm

Adjourn

Motion by _____, seconded by _____, to adjourn at ___pm.
Ayes_____ Nays_____