Dana Clark, Principal / Lead Person
David Block, Business Administrator

65 West Demarest Ave **Englewood, New Jersey 07631**
Phone (201) 569-9765 **Fax: 201-568-9576**

WEDNESDAY, APRIL 9, 2025
7:00 P.M. REGULAR MEETING MINUTES

CALL TO ORDER BY PRESIDENT: 7:20pm
This meeting is being held in compliance with the provisions of Chapter 231, Public Law 1975 known as the "Open Public Meeting Act". Notice of this Meeting was furnished to the Star Ledger and posted upon the front door of the Englewood on the Palisades Charter School and/or the Bulletin Board located on the first floor of the school. There will be NO smoking during the public meeting. The exits are marked for emergency purposes.

ROLL CALL ___P___ Judy Khan, President ___P___ Felise Matlock-Brown, Vice-President
___P___ Aree Booker __Abs__ Glenn Coley
__Abs__ Christopher McEvilley

___P___ Dana Clark, Lead Person ___P___ David Block, SBA/BS

Flag Salute

Open Public Comment:

Teacher Comment:

OLD BUSINESS:

NEW BUSINESS:

Ms. Dana Clark – Organization & Curriculum
Educational Report **(Attachment #1)**

Mr. David P. Block Update – Business Office Updates

INSTRUCTIONAL REPORT:
Enrollment Report - **(Attachment #2)**

RECOMMENDATIONS OF THE PRINCIPAL / LEAD PERSON:

A. Approval of Minutes

A1. BE IT HEREBY RESOLVED BY THE ENGLEWOOD ON THE PALISADES BOARD OF TRUSTEES to accept the minutes of the following Board of Trustees Meeting; Regular Meeting for February 26, 2025 **(Attachment #3)**:

Motion __F. Matlock-Brown___ *Second__A. Booker__*

___Y___ Judy Khan, President ___Y___ Felise Matlock-Brown, Vice-President___Y___ Aree Booker
__Abs__ Glenn Coley __Abs__ Christopher McEvilley

B. Instructional

B1. RESOLUTION TO APPROVE UPCOMING SCHOOL JOURNEYS

Motion by F. Matlock-Brown, Seconded by A. Booker, on recommendation of the Lead Person to approve the following school journeys.

March 20, 2025 8th Grade Students	The Outsiders Play Admission: $2,183 / Bus: $1,600	New York, NY
March 28, 2025 5th Grade Students	Sterling Hill Mine Admission: $1,301 / Bus: $575	New York, NY
March 28, 2025 3rd Grade Students	Medieval Times Admission: $2,580 / Bus: $500	Lyndhurst, NJ

___Y___ Judy Khan, President ___Y___ Felise Matlock-Brown, Vice-President___Y___ Aree Booker
__Abs__ Glenn Coley __Abs__ Christopher McEvilley

B2. RESOLUTION TO ADJUST THE 2024-2025 SCHOOL CALENDAR

Motion by F. Matlock-Brown, Seconded by A. Booker, on recommendation of the Lead Person to approve adjustments to the 2024-2025 School Calendar as attached. **(Attachment #4)**:

___Y___ Judy Khan, President ___Y___ Felise Matlock-Brown, Vice-President___Y___ Aree Booker
__Abs__ Glenn Coley __Abs__ Christopher McEvilley

B2. RESOLUTION TO APPROVE THE 2025-2026 SCHOOL CALENDAR

Motion by F. Matlock-Brown, Seconded by A. Booker, on recommendation of the Lead Person to approve the 2025-2026 School Calendar as attached. **(Attachment #5)**:

___Y___ Judy Khan, President ___Y___ Felise Matlock-Brown, Vice-President___Y___ Aree Booker
__Abs__ Glenn Coley __Abs__ Christopher McEvilley

B2. RESOLUTION TO APPROVE THE 2025-2026 SUMMER EDUCATIONAL PROGRAM

Motion by F. Matlock-Brown, Seconded by A. Booker, on recommendation of the Lead Person to approve the 2025-2026 Summer Educational Program as attached. **(Attachment #6)**:

___Y___ Judy Khan, President ___Y___ Felise Matlock-Brown, Vice-President___Y___ Aree Booker
__Abs__ Glenn Coley __Abs__ Christopher McEvilley

C. Financial

C1. APPROVAL OF MONTHLY FINANCIAL REPORTS

Motion by F. Matlock-Brown, Seconded by A. Booker, BE IT HEREBY RESOLVED BY THE ENGLEWOOD ON THE PALISADES BOARD OF TRUSTEES, to approve the following –

Bill's List for FY25 **(Attachment #7)**

___Y___ Judy Khan, President ___Y___ Felise Matlock-Brown, Vice-President___Y___ Aree Booker
__Abs__ Glenn Coley __Abs__ Christopher McEvilley

C2. APPROVAL OF SCHOOL PHYSICIAN FOR THE 2024-2025 & 2025-2026 SCHOOL YEARS

Motion by F. Matlock-Brown, Seconded by A. Booker, on recommendation of the Business Administrator to approve the appointment of Dr. Alejandro Flores for 2024-2025 & 2025-2026 school years in the amount of $3,000.00 per year.

___Y___ Judy Khan, President ___Y___ Felise Matlock-Brown, Vice-President___Y___ Aree Booker
__Abs__ Glenn Coley __Abs__ Christopher McEvilley

C3. APPROVAL OF FY26 BUDGET

WHEREAS, the Board of Trustees of the Englewood on the Palisades Charter School (hereinafter "Board") has been presented with the FY 26 budget; and

WHEREAS, the budget reflects allocation of expenses in accordance with school goals, Department of Education recommendations, code, statute and approved charter as best as possible under current funding;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Englewood on the Palisades Charter School, County of Bergen, State of New Jersey that the FY26 budget is approved. **(Attachment #8)**

Motion __F. Matlock-Brown___ *Second__A. Booker__*

___Y___ Judy Khan, President ___Y___ Felise Matlock-Brown, Vice-President___Y___ Aree Booker
__Abs__ Glenn Coley __Abs__ Christopher McEvilley

D. POLICY

D1. RESOLUTION TO APPROVE THE REPORTING OF HARASSMENT, INTIMIDATION AND BULLYING INCIDENTS

State reporting procedures require that the number of Harassment, Intimidation and Bullying (HIB) incidents, even if zero (0), be reported to the Board of Trustees. The number of HIB incidents:

February: 1 total investigation / 1 unfounded

Motion __F. Matlock-Brown___ *Second__A. Booker__*

___Y___ Judy Khan, President ___Y___ Felise Matlock-Brown, Vice-President___Y___ Aree Booker
__Abs__ Glenn Coley __Abs__ Christopher McEvilley

Open Public Forum:

Board Comments:

Announcement

The next Board of Trustees meeting is scheduled for Wednesday, May 7, 2025 at 7:30 pm

Adjourn
Motion by F. Matlock-Brown, Seconded by J. Khan, to adjourn at 7:42pm.
Ayes_3___ Nays__0___