Dana Clark, Lead Person / Principal
David Block, Business Administrator

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WEDNESDAY, JANUARY 14, 2026
6:30 P.M. WORK SESSION / 7:00 P.M. REGULAR MEETING AGENDA

CALL TO ORDER BY PRESIDENT: **7:17pm**
This meeting is being held in compliance with the provisions of Chapter 231, Public Law 1975 known as the "Open Public Meeting Act". Notice of this Meeting was furnished to the Bergan County Record and posted upon the front door of the Englewood on the Palisades Charter School and/or the Bulletin Board located on the first floor of the school. There will be NO smoking during the public meeting. The exits are marked for emergency purposes.

ROLL CALL
___P___ Judy Khan, President
___P___ Felise Matlock-Brown, Vice-President
___P___ Aree Booker
__Abs__ Glenn Coley
__Abs__ Christopher McEvilley

___P___ Dana Clark, Lead Person
___P___ David Block, SBA/BS

Flag Salute

Open Public Comment:

Teacher Comment:

OLD BUSINESS:

NEW BUSINESS:

Educational Report by Lead Person / Principal Ms. Dana Clark (Attachment #1)

Schoolwide Enrollment Report: Grade - Students (open seats):
K – 34 (2) 1 – 34 (2) 2 – 36 (0) 3 – 32 (4) 4 – 35 (1) 5 – 34 (2) 6 – 36 (0) 7 – 32 (4) 8 – 35 (1)
Total Enrollment: 308 Empty Seats: 16

Waitlist: Grade – Waitlist: K – 3 / 1 – 18 / 2 – 20 / 3 – 8 / 4 – 16 / 5 – 2 / 6 – 7 / 7 – 0 / 8 – 3
Total Waitlist: 77 Students

RECOMMENDATIONS OF THE LEAD PERSON / PRINCIPAL:

A. Approval of Minutes

B1. BE IT HEREBY RESOLVED BY THE ENGLEWOOD ON THE PALISADES BOARD OF TRUSTEES to accept the minutes of the following Board of Trustees Meeting; Regular Meeting for November 19, 2025 **(Attachment #2)**:

Motion _F. Matlock-Brown___ *Second__A. Booker___*

___Y___ Judy Khan, President __Y___ Felise Matlock-Brown, Vice-President ___Y___ Aree Booker
__Abs__ Glenn Coley __Abs___ Christopher McEvilley

B. Financial

B1. APPROVAL OF MONTHLY FINANCIAL REPORTS

Motion by F. Matlock-Brown, Seconded by A. Booker, BE IT HEREBY RESOLVED BY THE ENGLEWOOD ON THE PALISADES BOARD OF TRUSTEES, to approve the following **(Attachment #3)**

Bill's List for FY26

___Y___ Judy Khan, President __Y___ Felise Matlock-Brown, Vice-President ___Y___ Aree Booker
__Abs__ Glenn Coley __Abs___ Christopher McEvilley

B2. APPROVAL OF THE ENGLEWOOD ON THE PALISADES CHARTER SCHOOL 2024-2025 ANNUAL FISCAL AUDIT

WHEREAS, the Board of Trustees has been presented the Annual Comprehensive Financial Report for the Fiscal year ending June 30, 2025 prepared by Jump Perry and Company, L.L.P. for Englewood on the Palisades Charter School; and

WHEREAS, a corrective action plan is not needed as there were no recommendations of the audit;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Englewood on the Palisades Charter School, County of Bergen, State of New Jersey that the FY 25 Annual Comprehensive Financial Report is approved. **(Attached Separately)**

Motion _F. Matlock-Brown___ *Second__A. Booker___*

___Y___ Judy Khan, President __Y___ Felise Matlock-Brown, Vice-President ___Y___ Aree Booker
__Abs__ Glenn Coley __Abs___ Christopher McEvilley

C. POLICY

C1. APPROVAL OF SECOND READING OF POLICIES

WHEREAS, the Board of Trustees of the Englewood on the Palisades Charter School (hereinafter "Board") has been presented with the following policies **(Attachment #4)**:

-Conduct and Boundaries Policy

WHEREAS, this policy is aligned with the values of Englewood on the Palisades Charter School and recommendations of the New Jersey School Boards Association; and

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Englewood on the Palisades Charter School, County of Bergen, State of New Jersey that the attached policies are approved for second and final reading.

Motion _F. Matlock-Brown___ *Second__A. Booker___*

___Y___ Judy Khan, President __Y___ Felise Matlock-Brown, Vice-President ___Y___ Aree Booker
__Abs__ Glenn Coley __Abs___ Christopher McEvilley

C2. RESOLUTION TO APPROVE THE NEWLY ESTABLISHED SCHOOL DISTRICT TEACHING MENTOR / MENTEE GUIDE

Motion by F. Matlock-Brown, Seconded by A. Booker, on recommendation of the Chief School Administration to approve the attached, newly established EPCS Mentor / Mentee Guide for staff participating in the program. **(Attachment #5)**:

___Y___ Judy Khan, President __Y___ Felise Matlock-Brown, Vice-President ___Y___ Aree Booker
__Abs__ Glenn Coley __Abs___ Christopher McEvilley

C3. RESOLUTION TO APPROVE THE REPORTING OF HARASSMENT, INTIMIDATION AND BULLYING INCIDENTS

State reporting procedures require that the number of Harassment, Intimidation and Bullying (HIB) incidents, even if zero (0), be reported to the Board of Trustees. The number of HIB incidents:

November: 1 total investigation: 1 founded
December: 2 total investigations: 2 founded

Motion _F. Matlock-Brown___ *Second__A. Booker___*

___Y___ Judy Khan, President __Y___ Felise Matlock-Brown, Vice-President ___Y___ Aree Booker
__Abs__ Glenn Coley __Abs___ Christopher McEvilley

Executive Session to Discuss Personnel Matters

Motion by J. Khan, Seconded by F. Matlock-Brown to enter Executive Session. Time: 7:30pm

Roll Call:
___Y___ Judy Khan, President __Y___ Felise Matlock-Brown, Vice-President ___Y___ Aree Booker
__Abs__ Glenn Coley __Abs___ Christopher McEvilley

Motion by F. Matlock-Brown, Seconded by J. Khan to exit Executive Session. Time: 7:52pm

Roll Call:
___Y___ Judy Khan, President __Y___ Felise Matlock-Brown, Vice-President ___Y___ Aree Booker
__Abs__ Glenn Coley __Abs___ Christopher McEvilley

Possible Vote on Executive Session Matters.

AA. Additional Items

AA1. APPROVAL OF LEAVE OF ABSENCE

Motion by A. Booker, Seconded by F. Matlock-Brown, on recommendation of the Chief School Administration to approve the unpaid leave of absence for Ms. Jennifer Loscalzo for the dates of March 17th, 2026 through May 8th, 2026.

Roll Call:
___Y___ Judy Khan, President __Y___ Felise Matlock-Brown, Vice-President ___Y___ Aree Booker
__Abs__ Glenn Coley __Abs___ Christopher McEvilley

Open Public Forum:

Board Comments:

Announcement

The next Board of Trustees meeting is scheduled for Wednesday, February 19, 2025 at 6:30 pm

Adjourn
Motion by J. Khan, Seconded by A. Booker, to adjourn at 7:54pm.
Ayes__3___ Nays___0___