Dana Clark, Lead Person / Principal
David Block, Business Administrator

65 West Demarest Ave
Englewood, New Jersey 07631

Phone: 201-569-9765
Fax: 201-568-9576

WEDNESDAY, NOVEMBER 19, 2025
6:30 P.M. WORK SESSION / 7:00 P.M. REGULAR MEETING MINUTES

CALL TO ORDER BY PRESIDENT: 7:16pm

This meeting is being held in compliance with the provisions of Chapter 231, Public Law 1975 known as the "Open Public Meeting Act". Notice of this Meeting was furnished to the Bergan County Record and posted upon the front door of the Englewood on the Palisades Charter School and/or the Bulletin Board located on the first floor of the school. There will be NO smoking during the public meeting. The exits are marked for emergency purposes.

ROLL CALL

___P___ Judy Khan, President
___P___ Aree Booker
__Abs__ Christopher McEvilley
___P___ Felise Matlock-Brown, Vice-President
___P___ Glenn Coley

___P___ Dana Clark, Lead Person
___P___ David Block, SBA/BS

Flag Salute

Open Public Comment:

Teacher Comment:

OLD BUSINESS:

NEW BUSINESS:

Educational Report by Lead Person / Principal Ms. Dana Clark (Attachment #1)

INSTRUCTIONAL REPORT:

RECOMMENDATIONS OF THE LEAD PERSON / PRINCIPAL:

A. Approval of Minutes

A1. BE IT HEREBY RESOLVED BY THE ENGLEWOOD ON THE PALISADES BOARD OF TRUSTEES to accept the minutes of the following Board of Trustees Meeting; Regular Meeting for September 24, 2025 **(Attachment #2)**:

Motion _A. Booker___ *Second__F. Matlock-Brown____*

Roll Call:
__Y__ Judy Khan, President __Y__ Felise Matlock-Brown, Vice-President _Abstain__ Aree Booker
__Y____ Glenn Coley __Abs___ Christopher McEvilley

B. Financial

B1. APPROVAL OF MONTHLY FINANCIAL REPORTS

Motion by A. Booker, Seconded by F. Matlock-Brown, BE IT HEREBY RESOLVED BY THE ENGLEWOOD ON THE PALISADES BOARD OF TRUSTEES, to approve the following **(Attachment #3)**

Bill's List for FY26

Roll Call:
___Y___ Judy Khan, President ___Y___ Felise Matlock-Brown, Vice-President___Y___ Aree Booker
___Y___ Glenn Coley __Abs___ Christopher McEvilley

B2. RESOLUTION TO APPROVE 2025-2026 ANNUAL CHARTER SCHOOL FISCAL QUESTIONNAIRE

Motion by A. Booker, Seconded by F. Matlock-Brown, on recommendation of the Chief Financial Officer to approve the 2025-2026 Annual Charter School Fiscal Questionnaire as attached **(Attachment #4)**:

Roll Call:
___Y___ Judy Khan, President ___Y___ Felise Matlock-Brown, Vice-President___Y___ Aree Booker
___Y___ Glenn Coley __Abs___ Christopher McEvilley

C. POLICY

C1. APPROVAL OF SECOND READING OF POLICIES

WHEREAS, the Board of Trustees of the Englewood on the Palisades Charter School (hereinafter "Board") has been presented with the following policies **(Attachment #5)**:

-Grievance Policy
-Parent Volunteer Criminal Background Check Policy

WHEREAS, this policy is aligned with the values of Englewood on the Palisades Charter School and recommendations of the New Jersey School Boards Association; and

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Englewood on the Palisades Charter School, County of Bergen, State of New Jersey that the attached policies are approved.

Motion _A. Booker___ *Second__F. Matlock-Brown____*

Roll Call:
___Y___ Judy Khan, President ___Y___ Felise Matlock-Brown, Vice-President___Y___ Aree Booker
___Y___ Glenn Coley __Abs___ Christopher McEvilley

C2. APPROVAL OF FIRST READING OF POLICIES

WHEREAS, the Board of Trustees of the Englewood on the Palisades Charter School (hereinafter "Board") has been presented with the following policies **(Attachment #6)**:

-Conduct and Boundaries Policy

WHEREAS, this policy is aligned with the values of Englewood on the Palisades Charter School and recommendations of the New Jersey School Boards Association; and

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Englewood on the Palisades Charter School, County of Bergen, State of New Jersey that the attached policies are approved for first reading.

Motion _A. Booker___ *Second__F. Matlock-Brown____*

Roll Call:
___Y___ Judy Khan, President ___Y___ Felise Matlock-Brown, Vice-President___Y___ Aree Booker
___Y___ Glenn Coley __Abs___ Christopher McEvilley

C3. RESOLUTION TO APPROVE THE MEMORANDUM OF AGREEMENT BETWEEN THE ENGLEWOOD ON THE PALISADES CHARTER SCHOOL AND LOCAL LAW ENFORCEMENT

WHEREAS, the Board of Trustees of the Englewood on the Palisades Charter School (hereinafter "Board") recognizes its responsibility to ensure a safe environment for all staff and students; and

WHEREAS, the charter school is responsible for annually renewing the formal agreement with the Bergen County Prosecutors Office and the Englewood Police Department

WHEREAS, the Board of Trustees has reviewed the Memorandum of Agreement;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Englewood on the Palisades Charter School, County of Bergen, State of New Jersey that the Agreement be approved and become part of the standard policies and procedures effective immediately.
Motion _A. Booker___ *Second__F. Matlock-Brown____*

Roll Call:
___Y___ Judy Khan, President ___Y___ Felise Matlock-Brown, Vice-President___Y___ Aree Booker
___Y___ Glenn Coley __Abs___ Christopher McEvilley

Open Public Forum:

Board Comments:

Announcement

The next Board of Trustees meeting is scheduled for Wednesday, January 14, 2026 (2nd Wednesday of Month) at 6:30 pm

Adjourn

Motion by F. Matlock-Brown, seconded by J. Khan, to adjourn at 7:41pm.
Ayes_4___ Nays_0__