Dana Clark, Lead Person / Principal
David Block, Business Administrator

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WEDNESDAY, NOVEMBER 13, 2024
7:00 P.M. REGULAR MEETING MINUTES

CALL TO ORDER BY PRESIDENT:
This meeting is being held in compliance with the provisions of Chapter 231, Public Law 1975 known as the "Open Public Meeting Act". Notice of this Meeting was furnished to the Bergan County Record and posted upon the front door of the Englewood on the Palisades Charter School and/or the Bulletin Board located on the first floor of the school. There will be NO smoking during the public meeting. The exits are marked for emergency purposes.

ROLL CALL ___P___ Judy Khan, President ___P___ Felise Matlock, Vice-President
___P___ Aree Booker ___P___ Glenn Coley
__Abs__ Christopher McEvilley

__Abs___ Dana Clark, Lead Person ___P___ David Block, SBA/BS

Flag Salute

Open Public Comment:

Teacher Comment:

OLD BUSINESS:

NEW BUSINESS:

Educational Report by Lead Person / Principal Ms. Dana Clark (Attachment #1)
Schoolwide Enrollment Report (Attachment #2)

INSTRUCTIONAL REPORT:

RECOMMENDATIONS OF THE LEAD PERSON / PRINCIPAL:

A. Approval of Minutes

A1. BE IT HEREBY RESOLVED BY THE ENGLEWOOD ON THE PALISADES BOARD OF TRUSTEES to accept the minutes of the following Board of Trustees Meeting; Regular Meeting for June 20, 2024, August 13, 2024, & September 18, 2024 **(Attachment #3)**:

Motion __F. Matlock___ *Second__A. Booker___*

Roll Call:
___Y___ Judy Khan, President ___Y___ Felise Matlock, Vice-President ____Y__ Aree Booker
___Y___ Glenn Coley __Abs__ Christopher McEvilley

B. Personnel

B1. RESOLUTION TO APPROVE STAFF FOR AFTER SCHOOL PROGRAMS

Motion by F. Matlock, Seconded by A. Booker, on recommendation of the Lead Person to approve the following staff for the before & after school programs at a rate of $35 per day (morning care) / $100 per day (after care):

Andrea Robinson	Kelly Williams	AJ Deliantis
Samantha Gerson	Fanny Chappa	Darrin Williams
Judie DeNardo	Eleda House	Edwin Rivera
Frank LeRose	Sara Welish	Jennifer LoScalzo

Roll Call:
___Y___ Judy Khan, President ___Y___ Felise Matlock, Vice-President ____Y__ Aree Booker
___Y___ Glenn Coley __Abs__ Christopher McEvilley

C. Financial

C1. APPROVAL OF MONTHLY FINANCIAL REPORTS

Motion by F. Matlock, Seconded by A. Booker, BE IT HEREBY RESOLVED BY THE ENGLEWOOD ON THE PALISADES BOARD OF TRUSTEES, to approve the following **(Attachment #4)**

Bill's List for FY24

Roll Call:
___Y___ Judy Khan, President ___Y___ Felise Matlock, Vice-President ____Y__ Aree Booker
___Y___ Glenn Coley __Abs__ Christopher McEvilley

C2. RESOLUTION TO APPROVE 2024-2025 ANNUAL CHARTER SCHOOL FISCAL QUESTIONNAIRE

Motion by F. Matlock, Seconded by A. Booker, on recommendation of the Chief Financial Officer to approve the 2024-2025 Annual Charter School Fiscal Questionnaire as attached **(Attachment #5)**:

Roll Call:
___Y___ Judy Khan, President ___Y___ Felise Matlock, Vice-President ____Y__ Aree Booker
___Y___ Glenn Coley __Abs__ Christopher McEvilley

D. POLICY

D1. APPROVAL OF FIRST READING OF POLICIES

WHEREAS, the Board of Trustees of the Englewood on the Palisades Charter School (hereinafter "Board") has been presented with the following policies **(Attachment #6)**:

-Parent Volunteer Criminal Background Check
-Charter School Grievance Policy

WHEREAS, this policy is aligned with the values of Englewood on the Palisades Charter School and recommendations of the New Jersey School Boards Association; and

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Englewood on the Palisades Charter School, County of Bergen, State of New Jersey that the attached policies are approved for first reading.

Motion __F. Matlock___ *Second__A. Booker___*

Roll Call:
___Y___ Judy Khan, President ___Y___ Felise Matlock, Vice-President ____Y__ Aree Booker
___Y___ Glenn Coley __Abs__ Christopher McEvilley

D2. RESOLUTION TO APPROVE THE MEMORANDUM OF AGREEMENT BETWEEN THE ENGLEWOOD ON THE PALISADES CHARTER SCHOOL AND LOCAL LAW ENFORCEMENT

WHEREAS, the Board of Trustees of the Englewood on the Palisades Charter School (hereinafter "Board") recognizes its responsibility to ensure a safe environment for all staff and students; and

WHEREAS, the charter school is responsible for annually renewing the formal agreement with the Bergen County Prosecutors Office and the Englewood Police Department

WHEREAS, the Board of Trustees has reviewed the Memorandum of Agreement;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Englewood on the Palisades Charter School, County of Bergen, State of New Jersey that the Agreement be approved and become part of the standard policies and procedures effective immediately.

Motion __F. Matlock___ *Second__A. Booker___*

Roll Call:
___Y___ Judy Khan, President ___Y___ Felise Matlock, Vice-President ____Y__ Aree Booker
___Y___ Glenn Coley __Abs__ Christopher McEvilley

D3. RESOLUTION TO APPROVE THE REPORTING OF HARASSMENT, INTIMIDATION AND BULLYING INCIDENTS

State reporting procedures require that the number of Harassment, Intimidation and Bullying (HIB) incidents, even if zero (0), be reported to the Board of Trustees. The number of HIB incidents:

October & November: 3 total investigations: 1 founded and 2 unfounded

Motion __F. Matlock___ *Second__A. Booker___*

Roll Call:
___Y___ Judy Khan, President ___Y___ Felise Matlock, Vice-President ____Y__ Aree Booker
___Y___ Glenn Coley __Abs__ Christopher McEvilley

Open Public Forum:

Board Comments:

Announcement

The next Board of Trustees meeting is scheduled for Wednesday, January 15, 2024 at 6:30 pm

Adjourn

Motion by J. Khan, Seconded by A. Booker, to adjourn at 8:20pm.
Ayes__4__ Nays__0__